



Maple Ridge Caribbean Festival

Sat. July 9 + Sun. July 10 (both days noon – 9 pm)

Food Concession Vendor Registration Form

Cost per 10 X 10 space:	\$400.00 - two days
Larger space:	\$600.00 – two days (20 X 10 space / NOTE: <u>NO units, larger than 10 X 20 accepted!</u>)

PLEASE NOTE: WE ARE BOOKING ALL VENDORS FOR TWO DAYS ONLY, SAME LOCATION BOTH DAYS!

Name: _____

Address: _____

Phone Number: _____

Cell Phone: _____

Email: _____

Please describe the menu items you will be selling:

- \$400.00 two days (Saturday + Sunday 10 X 10' space)
- OVERSIZE SPACE:**
- \$600.00 two days (Saturday + Sunday 20 X 10' space)

Mail cheque + this contract (signed on the bottom) + proof of insurance, menu of the foods you will be serving at the event to:

Maple Ridge Caribbean Festival
Attn. Ineke Boekhorst
PO Box 469
20800 Lougheed Highway
Maple Ridge, BC V2X 3P2

Phone: 604-467-2420 (W)
Email: inekeb@downtownmapleridge.ca
Website: www.caribbeanfest.ca

Make cheque payable to: Maple Ridge Caribbean Festival Society
Keep copy of contract for your records.

TERMS OF AGREEMENT

1. You are allotted a 10'x10' area. If you need a larger space, you are required to register for an oversize spot and pay the additional cost; \$200 / we do not allow any concessions larger than 20 X 10.
Registration fee is NOT REFUNDABLE.
2. Vendors' location will be assigned upon arrival, please register at the Registration/Volunteer Tent. No changes to the site plan on day of the festival. Setup time is 10 am both days. Your setup must be completed by 11: 30 am. NOT permitted to enter the festival grounds with any vehicles after SETUP TIME!
3. Festival will feature Caribbean music, Craft & Commercial Vendor market, Kids craft area, Beer Garden and Food vendors. We expect total attendance to be approx. 15,000 – 20,000, between both days.
4. **REQUIRED:** "Special Event" Health Permit obtained BEFORE JULY 1st through Simon Fraser Health Unit for your specific food concession. Contact Brian Wojciechowski at 604 - 476 - 7060 (no cost). You are required to post permit in full view, at your concession on event day. All health requirements are supplied to you by Fraser Health. If final Health Permit is denied on event day, you are required to vacate festival area immediately (NO REFUND!)**Mandatory: working fire extinguisher at your concession.**
5. No "extra" vehicles permitted in festival area while festival in progress. Parked unattended vehicles in festival area will be towed at owner's expense!
6. THIS IS A "GREEN FESTIVAL"! Preference will be given to "Green Vendors" **NO STYROFOAM CUPS POLICY!!** Please DO NOT SERVE ANY HOT OR COLD DRINKS IN A STYROFOAM CUP!!! We have refillable souvenir festival cups for sale (to take home), we advertise and urge patrons to bring own cups. PLEASE ONLY use recyclable or biodegradable cups / dishes / cutlery and eco friendly cleaning products. Ask us for information of product suppliers, if required.
7. **CLEAN UP – VERY IMPORTANT:** You are required to clean up your Food Vending Area during and at the end of the festival. It is absolutely mandatory for ALL FOOD VENDORS, to take ALL garbage from the festival site. (NO garbage bags, boxes or empty containers to be left at the site!!!) LARGE Garbage dumpster supplied by festival committee, **mandatory requirement for each food vendor to dump all garbage in this dumpster before leaving festival site!!!** Please bring a minimum of 2 garbage cans for your area. NO DUMPING OF OIL/GREASE! Abuse will result in exclusion of participation next year.
8. No VALID reservation without payment. FULL payment required by July 1st, or location will be given to alternate vendor. Cheques dishonored by bank are subject to a \$20.00 NSF charge (no reservation) Applications accepted, based on criteria established by organizing committee, but **not valid without payment.** WARNING: very limited space available for food vendors, submit application quickly.
9. **Insurance Policy:** Caribbean Festival requires proof of insurance, with Caribbean Festival Society, District of Maple Ridge , City of Pitt Meadows, School District #42 and Maple Ridge/Pitt Meadows Parks and Leisure Services named as "additional insured". Submit proof with payment, or fax to 604-467-2421.
10. **Power:** Food Vendors must be completely "self-contained"; own power (generator-whisper) refrigeration, running water sink etc., unless pre-approved. If approved we need exact power requirement in writing.
11. The MR Caribbean Festival is not responsible for any loss or damages that may occur.
12. While we hope for nice weather, we cannot guarantee it. No refunds will be issued because of less than perfect weather conditions.

Signed

Print Name

Date